

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, April 11, 20 23

The meeting was called to order at 6:30pm by Chair Irene McMullen, with Trustees James McCaskey and Andy Bushman and Fiscal Officer Todd Ray present. Ms. McMullen led the Pledge of Allegiance.

The Trustees signed warrants 19354 through 19380 dated 4/11/23, totaling \$95,024.15.

Cemetery Deeds

The Trustees signed cemetery deed #5-369 dated April 11, 2023 to Paula L. Schultz for Maple Hill Cemetery, Section 3, lot 341, graves 5, 6, 7 and 8.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees Regular Meeting held Tuesday, March 28, 2023 as presented. Andy Bushman seconded; Mr. McCaskey, "yes," Ms. McMullen, "yes," Mr. Bushman, "no." By a 2-1 vote, the motion carried.

ROAD DEPARTMENT

New Truck order/purchase

Fiscal Officer Todd Ray reported that the lending institutions he consulted for information about borrowing for the purchase of trucks yielded predictable results. The banks will not be able to offer definitive lending rates until at the earliest, 6 months out from securing a firm delivery date and price for the truck. Current production schedules for trucks ordered today have two year or more build-and-delivery timelines. Trustee Andy Bushman confirmed this complication with planning a truck purchase by borrowing funds.

Trustee Jim McCaskey pointed out that the big budget variable and unknown for the Board right now is the final cost of the Sherman Road resurfacing project scheduled for this summer. Until the bids come back, and the Trustees know the final cost, they can't plan and commit to a truck order at this time.

Pinehurst Dr. Repairs

Road Superintendent Kirk Walker discussed options for repairing Pinehurst Dr. using Road Department forces.

Spring Contracts for Road Materials

Virgin Asphalt– Jim McCaskey moved to approve the contract with Cuyahoga Asphalt Materials, LLC, to supply virgin concrete asphalt per the quoted prices for 2023. Andy Bushman seconded; with a unanimous vote, the motion carried.

Road Materials – Andy Bushman moved to approve the contract with Arms Trucking Co. to supply various road materials at the per ton quoted prices from May 1, 2023 through April 30 2024. Jim McCaskey seconded; with a unanimous vote the motion carried.

Jim McCaskey noted for the record the good work performed by the Road Department at Munson Township Park to help get the ballfield scoreboards operational for the high school baseball season.

TOWNSHIP BUSINESS

GovDeals.com Account

Jim McCaskey moved to approve the establishment of an account with the online sales vendor GovDeals.com, for the purpose of disposing of old equipment. Andy Bushman seconded; with a unanimous vote, the motion carried. The website will be used to dispose of the old pumper/tanker fire truck and some obsolete Road Department equipment.

Pest Spraying

Jim McCaskey moved to approve the contract for wasp and bee spraying service on Township properties for 2023, by Bill Horvath, at the quoted price not-to-exceed \$850. Andy Bushman seconded; with a unanimous vote, the motion carried.

Zoning Fee Schedule amendment

Jim McCaskey moved to approve the amendment to the Munson Township Zoning Fee schedule dated April 2023. Andy Bushman seconded; with a unanimous vote, the motion carried.

Ballfield Maintenance

Jim McCaskey moved to approve the ballfield spring prep agreement with P.laniro Lawn and Garden, for Fields 1, 2, and 3, at Munson Township Park for \$5,775, Vetter and Kawalec Fields

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at the Town Hall for \$3,850, and Zambory Field at Munson Township Park for \$4,574, total not-to-exceed \$14,199. Andy Bushman seconded; with a unanimous vote, the motion carried.

Park Board Priority Project - Floating Boardwalk and Fishing Pier

Ms. McMullen reported that she had spoken with Park Board members at the Easter Egg Hunt event and understands the top priority project they recommended to the Trustees was the floating boardwalk and fishing pier project at Scenic River Retreat. The Trustees discussed the possibility of a Clean Ohio Trail Fund grant for the project. Ms. McMullen noted that the application deadline was so close that an application for the current grant cycle could not be prepared in time.

Trustee Andy Bushman reported that at their meeting on Monday the Park Board had decided to pursue a Clean Ohio grant for a frisbee golf course for Nero Nature Preserve instead, and one member of the Park Board felt he could get the application completed and submitted on time. Mr. Bushman also reported that the Park Board was considering hosting a dedication event for the new pickleball court at Munson Township Park.

Opioid Settlement Authorization

Jim McCaskey moved to authorize Fiscal Officer Todd Ray to complete the registration of Munson Township with the Opioid Settlement Administration. Andy Bushman seconded; with a unanimous vote, the motion carried.

FISCAL OFFICER

Resolution 2023-12: Trustee Compensation

Jim McCaskey read aloud and moved to approve Resolution 2023-12, establishing Trustee compensation for service to the community in their role as Trustee, using the per-diem method, per Ohio Revised Code 505.24, at the daily rate of \$74.22, as set by the Ohio Legislature. Each Trustee shall report days worked to the Fiscal Officer monthly. Andy Bushman seconded. Motion carried with a unanimous vote. The resolution in its entirety is attached to the minutes.

Fiscal Officer Ray notified the Board that he had received two more requests from vendors to set up electronic payments. Mr. McCaskey moved to approve ACH electronic payments to the Ohio Auditor of State and to Geauga Credit Union in the future. Mr. Bushman seconded. With a unanimous vote, the motion carried.

Mr. Ray asked Mr. Bushman if he had anything he wanted to say to explain his “no” vote on approval of the March 28 minutes. Mr. Bushman indicated that he did not agree with some of the verbiage of some things that were not actually said at that meeting and should have been struck. Mr. Ray commented that he would be happy to do that if alerted in advance, but he had not received feedback from Mr. Bushman on the draft version of the minutes circulated to the Trustees. Mr. Bushman indicated that because he did not receive the draft until Sunday, he did not have time to respond with feedback.

Other Meetings

Jim McCaskey attended the Geauga Planning Commission meeting earlier in the day. Andy Bushman attended the Geauga Safety Council meeting on Friday, April 7.

Public Comment

Resident Dave Partington thanked the Trustees for sending out a letter to residents in the area around Sherman Road informing them of the extensive road repair work being done in the coming weeks in preparation for the paving work scheduled for later this summer. He liked the transparency and advance notice.

Mr. Partington also stated that he was happy to see the concert-in-the-park program restarted this summer, and the event scheduled with the band The Hickory Rockers.

Resident John McCaulley made a statement expressing disappointment in the long delay getting answers to questions about the Fire Department submitted 90 days ago. He wondered when the residents would be informed about the specifics of any proposed Fire levy. Trustee Bushman responded that he was working with the prosecutor’s office to prepare and send out written answers, and it required more back-and-forth exchanges with the assistant prosecutor.

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Mr. McCaulley asked questions about when the Trustees would complete a process that justified a new levy, the timeline for putting it on the ballot, and where residents could go to register their dissatisfaction with the Trustees.

Resident Dawn Bastulli commented that if a levy goes on the ballot, it is up to the residents to do their homework and decide if they approve of the levy.

Resident Glenn Kinter thanked the Trustees for attending the Easter Egg Hunt on Saturday. He asked questions about funds that may be available in "the bank right now" that could be used to purchase a truck for the Road Department, and questions about the Sherman Rd. project, and about how Trustees' log their workdays as Trustees and the status of these logs as public records.

Mr. Kinter closed by stating support for the Fire Department, and asserting that valid questions need to be answered, and his belief that lawyers make the process slow to a crawl.

Executive Session

At 7:22pm, Jim McCaskey moved to have the Trustees go into Executive Session to address personnel compensation, and to invite Fiscal Officer Todd Ray to join the session; Mr. Bushman seconded.

Roll call vote: Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "Yes". Motion carried.

The Trustees resumed the regular session at 7:27 pm.

Jim McCaskey moved to approve compensation/raise for Road Department employee Alex Toth of \$1.00 per hour, and a merit raise of an additional \$0.50 per hour, effective for the payroll period beginning 3/27/23. Andy Bushman seconded. Motion carried with a unanimous vote.

Encumbrances

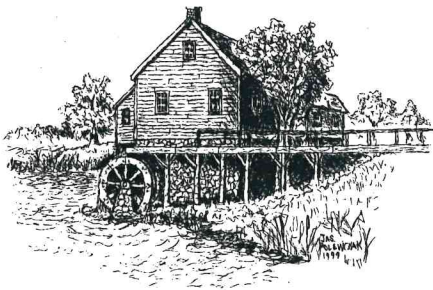
Jim McCaskey moved to approve the encumbrances for Tuesday, April 11 as presented. Andy Bushman seconded. Mr. McCaskey, "yes," Ms. McMullen, "yes," Mr. Bushman, "yes." Motion carried.

Geauga County Township Assoc.	GCTA/ OTA annual dues	\$280.00
Bloom Bros.	Refrigerator	\$1,500.00
P. Ianiro Lawn and Garden	Spring ballfield prep	\$14,199.00
Munson Fire Department	Contract payment, real estate taxes	\$65,289.83

Motion to Adjourn

Mr. McCaskey moved to adjourn the meeting at 7:30pm. Mr. Bushman seconded; motion carried with a unanimous vote.

Steve H. McMullen Chairman Todd R. Ray Fiscal Officer



Munson Township

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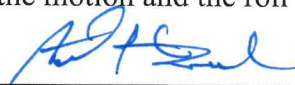

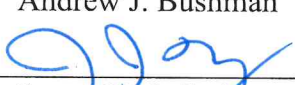
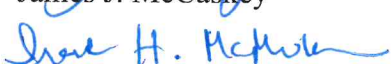
Resolution 2023-12

Be it resolved by the Trustees of Munson Township, in a regular session on the 11th day of April, with the following members present, Irene H. McMullen, James J. McCaskey, and Andrew J. Bushman, that

James McCaskey moved the adoption of the following resolution:

That the Munson Township Trustees shall receive compensation for service to the community in their role as Trustee, using the per-diem method, per ORC 505.24, at the daily rate of \$74.22, as set by the Ohio Legislature. Each Trustee shall report days worked to the Fiscal Officer, submitted monthly, by the 7th day of each month, and indicating the tasks performed as a Trustee.

Andrew Bushman seconded the motion and the roll being called, resulted as follows:

<u></u>	Voting <u></u>
Andrew J. Bushman	
<u></u>	<u>yes</u>
James J. McCaskey	
<u></u>	<u>yes</u>
Irene H. McMullen	

Attest: , April 11, 2023
Todd Ray, Fiscal Officer