

MUNSON TOWNSHIP
AUDIT COMMITTEE

Wednesday, September 16, 2009

Chairman Todd Ray opened the meeting at 7:02pm with members Andy Bushman, Irene McMullen, and Trevor Wilson present. The minutes were taken by Township Fiscal Officer Patricia Bayer.

The Audit Committee reviewed the State Auditor's regular audit of the township's 2006 and 2007 financial records. No post audit meeting was required. The Committee recommended that a post audit meeting be requested for all future audits. Mr. Wilson went through the audit materials and explained how they were prepared. The township paid \$1,440 to contract the services of Nancy Bryan from Local Government Services to prepare the end of year financial reports for 2006 and 2007. It was suggested that the use of Local Government Services may have been financially beneficial to the township in lowering audit costs. Mrs. Bayer will compare the cost of the 2006/2007 audit with the figures from the prior audit.

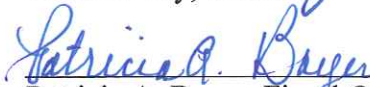
Mr. Bushman moved and Mrs. McMullen seconded to approve the April 7, 2009 minutes as written, with a unanimous vote. Motion carried.

The Committee reviewed two options for placement of the expenditures for the new township hall with the Fiscal Officer, Capital Outlay in the General Fund, or a special fund. The fiscal officer will use Capital Outlay in the General Fund and set up lines for architect fees, engineering, utilities, fees and permits, and miscellaneous expenses, and possible future lines for construction cost and site preparation.

Mr. Ray moved and Mrs. McMullen seconded to adjourn the meeting at 8:34pm, with a unanimous vote. Motion carried.



Todd R. Ray, Chairman



Patricia A. Bayer, Fiscal Officer