

MUNSON TOWNSHIP
AUDIT COMMITTEE

Tuesday, April 23, 2007

Chairman Todd Ray opened the meeting at 8:41pm with members Frank Gliha and Andy Bushman present. The minutes were taken by Township Fiscal Officer Patricia Bayer.

Mr. Ray moved and Mr. Gliha seconded to approve the November 27, 2006 minutes as written, with a unanimous vote. Motion carried.

Mr. Bushman advised that the state auditors completed their audit of the township's financial records for fiscal years 2004 and 2005. He distributed copies of the State Auditor's Report dated February 9, 2007 for the year ending December 31, 2005, which included the Management's Discussion and Analysis (MD&A) with highlights of the financial year, and Notes to the Financial Statements. Mrs. Bayer asked for the committee's suggestions for the key highlights for financial year 2006. The committee asked her to prepare a list of the larger projects and purchases from her financial records.

Mr. Bushman distributed copies of warrant 5779 dated March 30, 2007 to the Munson Fire Department for the March fire contract payment and warrant 5717 dated March 9, 2007 to the Illuminating Company for electric utility payments for the township hall/fire station, maintenance building, parks, street lighting and cemetery light pole. The fiscal officer explained how the payments are made and deducted from the appropriation ledger from various account codes and funds.

The meeting was adjourned at 9:25pm.

Todd R. Ray, Chairman

Patricia A. Bayer