

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, December 28, 20 21

The meeting was called to order at 6:30pm by Chair Andy Bushman with Trustee Irene McMullen and Office Manager Paula Friebertshauser present. Mr. Bushman led the Pledge of Allegiance.

Mr. Bushman noted that the Trustees had warrants to sign. Trustees signed warrants 18458 through 18487 dated 12/28/2021, totaling \$92,939.71, and warrants 18473 and 18474 dated 12/31/2021 totaling \$2,278.10, the December 24, 2021, bi-weekly payroll EFT vouchers 442 through 449, totaling \$11,834.79 and monthly payroll EFT vouchers 453 through 458 totaling \$8,836.77.

MINUTES

Irene McMullen moved to approve the minutes of the Trustees Regular Meeting December 14, 2021, as written. Andy Bushman seconded; with a unanimous vote, the motion carried.

PUBLIC COMMENT

There was no public comment.

FIRE DEPARTMENT

Chief Vatty explained that squad 4052 has been plagued by service issues. They picked it up from Preston and the check engine light come on while on the way back to the station. He asked if they could take it to Rosewood Diesel. The department is having problems meeting the commitment to the community being down one squad. He said other areas are running low on manpower, Munson is not. Andy Bushman moved and Irene McMullen seconded to allow Rosewood Diesel to service squad 4052 and get it running for the Township; with a unanimous vote, motion carried. Chief Vatty reported they have had 1,401 calls to date with three to four calls per day with some days up to nine calls. The SCBA compressor is expected the last week of February and will go in the same footprint. He informed the Board that he has been in touch with Tony from Covia and they expect to have a live burn training at the end of April. This would provide an excellent training opportunity. He informed the Board that he received an email from ISO regarding a survey and the Township should expect to receive related information soon.

ROAD DEPARTMENT

Road Superintendent Kirk Walker was not in attendance because the crew was out taking care of the roads due to a quick incoming snow squall. Mr. Bushman informed those present that the Township has received two quotes for the electrical work at the Road Department and he and Mr. Walker were comparing them to make sure they are apples to apples.

TOWNSHIP BUSINESS

Asphalt Resurfacing of Various Roads Change Order

Irene McMullen moved and Andy Bushman seconded to approve the change order for the project Asphalt Resurfacing of Various Roads by Perk Company, Inc., as written by the Geauga County Engineer's office, reducing the contract amount by \$6,156.20, and establishing a final payment of \$39,788.80; with a unanimous vote, motion carried.

New Year's Holiday

Irene McMullen moved and Andy Bushman seconded that Township employees will observe the New Year's Holiday on Friday, December 31, 2021; with a unanimous vote, motion carried.

Board Appointments

Irene McMullen moved and Andy Bushman seconded to reappoint Danielle Pitcock as a member to the Munson Township Board of Zoning Appeals for a five-year term ending 12/31/2026; with a unanimous vote, motion carried.

Irene McMullen moved and Andy Bushman seconded to reappoint Don Ondrejka as an alternate member to the Munson Township Board of Zoning Appeals for a two-year term ending 12/31/2023; with a unanimous vote, motion carried.

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, December 28, 20 21

Irene McMullen moved and Andy Bushman seconded to appoint Roger Simpson as an alternate member to the Munson Township Board of Zoning Appeals to fill the vacant term ending 12/31/2022; with a unanimous vote; motion carried.

Irene McMullen moved and Andy Bushman seconded to reappoint Adriano Fiucci as a member to the Munson Township Zoning Commission for a five-year term ending 12/31/2026; with a unanimous vote, motion carried.

Irene McMullen moved and Andy Bushman seconded to reappoint Jim O'Neill to the Munson Township Park & Recreation Board for a three-year term ending 12/31/2024 with a unanimous vote; motion carried.

Resolution 2021-46: 2022 Contract with the Geauga County Sheriff's Department

Irene McMullen resolved and Andy Bushman seconded to approve a 2022 contract with the Geauga County Sheriff's Department for additional police patrol in the Township, not to exceed \$10,000.00; with a unanimous vote, motion carried.

Streamline Technology Group -Microsoft Office subscription fee

Irene McMullen moved and Andy Bushman seconded to approve the Streamline Technology Group Invoice #1360, for the Microsoft Office subscription fee, May through December, and authorize payment in the amount of \$1,376.00; with a unanimous vote, motion carried.

Request to Trap on Township Property

Irene McMullen moved and Andy Bushman seconded to permit the trapping of furbearing animals on Township property by Adam McKinney; with a unanimous vote, motion carried.

FISCAL OFFICE

Resolution 2021-47 Fund Transfer

Resolution 2021-47 was made by Irene McMullen and seconded by Andy Bushman, that the 2021 Permanent Appropriation be amended by a set of within-fund transfers in the General Fund; with a unanimous vote, the motion carried. [The resolution is included on a separate page as part of the minutes.]

OTHER BUSINESS

None.

OTHER MEETINGS

None.

PUBLIC COMMENT

There was no public comment.

COMMUNITY ROOM RENTAL

Irene McMullen moved and Andy Bushman seconded to approve the community room rental for the Geauga County Department on Aging Senior Event to be held on February 24, 2022 from 11am to 3pm, and to waive the fee; with a unanimous vote, motion carried.

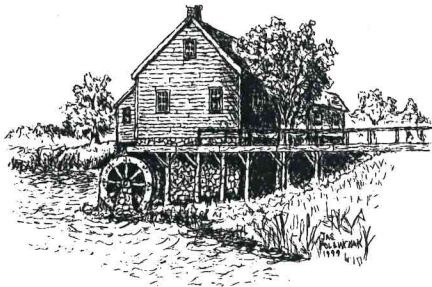
ENCUMBRANCE SHEET

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for Tuesday, December 28 as presented; with a unanimous vote, the motion carried.

Motion to Adjourn

Irene McMullen moved to adjourn the meeting at 6:39pm. Andy Bushman seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-47

Be it resolved by the Trustees of Munson Township, in a regular session on the 28th day of December, with the following members present, Andrew J. Bushman and Irene H. McMullen, that

Irene McMullen moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

\$1,176.00 to 1000-120-319-0000 Other – Professional and technical service

\$1,000.00 from 1000-120-353-0220 Natural gas, and

\$176.00 from 1000-210-370-0000 Payments to other political subdivision, and

\$150.12 to 1000-610-351-0000 Electricity, parks

from 1000-210-370-0000 Payments to other political subdivision.

Andy Bushman seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Todd R. Ray, December 28, 2021
Todd Ray, Fiscal Officer